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MEETING OF THE BOARD OF DIRECTORS MEETING October 17, 2018

CALL TO ORDER

The Board of Directors of enCompass Academy High School was called to order at 4:30 p.m. on Wednesday, October 17, 2018 at 1300 Foster Dr. Reno, NV 89509.

ROLL CALL

Board members: Ken Greene, Jay Johnson, Tia Flores, Sam O'Brien and Stacey Wittek.

PUBLIC COMMENT

No Public Comments

ACTION ITEM

Discussion and approval of September 19, 2018 board meeting minutes. Ken Greene moved to approve meeting minutes. Stacey Wittek seconded the motion. Motion carried unanimously.

INFORMATION ITEM

Principal's Report with Staff Comments

Principal Toby Wiedenmayer shared information about the current enrollment (101), community and climate. She discussed the list of current seniors who have been accepted to a college, and shared that last school year the school had 100% acceptance to a post graduate college or university. The principal noted that accreditation and the charter renewal are coming up, and that the board would be needed March 14 and 15, 2019 to have lunch with the accreditation committee. The school is also up for charter renewal, and must turn in the charter renewal to the district in mid-February. The principal shared that the school received a Rising Star Letter based upon its performance the previous school year. The state is providing the school with four possible options, though the school had not received a letter at the time of the meeting. The school may be given the opportunity to apply for the Alternative Performance Framework, which would exempt the school from the status. The principal notes that the school district is very supportive of the school at this time.

The principal shared upcoming dates for board members to visit and participate, as outlined in the agenda.

The principal shared ideas for the upcoming fundraiser, including the hope that the board would research a specific speaker to determine if he would be a good

candidate for the upcoming fundraiser. Principal Wiedenmayer also shared updates related to grants for the year.

The staff had just returned from a trip to Chicago, which was very productive. The team is waiting for a visit from AUSL later in the month, and it is expected that they will be bringing in three individuals to observe and consult with the school.

Principal Wiedenmayer shared positive board supports: Tia Flores secured an instructor for dance at the school through Sierra Arts Foundation, James Johnson for running a fundraiser for the school for his birthday, Stacey Wittek, Ken Greene, and Sam O'Brien for participating in the fundraising meeting.

ACTION ITEM

Discussion and approval of 2017-18 Financial Audit

The board tabled the discussion and approval due to a delay in the completion of the Other Public Employee Benefits (OPEB) liability, which is a new requirement. The team determined to hold another board meeting to complete this task on October 29, 2018 at 8:30 a.m. Ken Greene motioned to table the action item. Stacey Wittek seconded. Motion carried unanimously.

INFORMATION ITEM

Discussion of Financial Report

Cheryl Miller-Mintz noted that there was no new information related to the financial report at this time.

ACTION ITEM

Discussion and approval of September 2018 expenditures

Ken Greene moved to approve September expenditures. Stacey Wittek seconded the motion. Motion carried unanimously.

ACTION ITEM

Discussion and approval of October 2018 expenditures

Ken Greene moved to approve October expenditures. Stacey Wittek seconded the motion. Motion carried unanimously.

ACTION ITEM

Discussion and approval of updated Financial Policies and Procedures to include the Universal Guidance for Federal Grants

Ken Greene moved to approve updated Financial Policies. Stacey Wittek seconded the motion. Motion carried unanimously.

ACTION ITEM

Discussion and approval of revised final budget for 2018-19 expenditures
Ken Greene moved to approve revised final budget for 2018-19. Stacey Wittek seconded the motion. Motion carried unanimously.

INFORMATION ITEM

Fundraising Committee Report

Stacey Wittek discussed that the team met to go over fundraising goals on 10/16/18 at Noble Pie. In attendance was the principal, three board members, a community member, and a teacher. The team discussed four key “buckets” to look to raise funding including: major fundraiser event, grants, small ongoing campaigns, and a fund-drive. The team plans to meet once per month to begin to target these actions.

PUBLIC COMMENT

There were no public comments.

INFORMATION ITEM

Announcement of next meeting, a special meeting, October 29, 2018 at 8:30 am.
Regular meeting will occur on November 28, 2018 at 4:30 pm.

ACTION ITEM

There being no further business to come before the Members of the Board in this session Ken Greene moved to adjourn the meeting at 5:37 pm. Sam O'Brien seconded the motion. Motion carried unanimously.