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## **BOARD OF DIRECTORS MEETING MINUTES May 04, 2022**

The Board of Directors of enCompass Academy High School was called to order at 5:05 p.m. on Wednesday, May 04, 2022 through Google Meet:  
<https://meet.google.com/ngi-mdii-wya>

### **ROLL CALL**

Board members: Cori Dunn, Jay Johnson, Kathy King, Sundae Eyer, Kelly Dawson and Jonathan Ampudia.

### **PUBLIC COMMENT**

No Public Comments

### **INFORMATION ITEM**

Discussion of transition and hiring process for administrative position  
Principal Toby Wiedenmayer reviewed the hiring process group document. She presented the NRS and NAC statutes as they pertain to the State of Nevada for hiring as well as the Personnel Policy and Procedure for enCompass Academy to demonstrate that the board can look for an internal applicant prior to posting externally. The principal also shared the process for hiring, and discussed the concept of having both tasks for potential candidates as well as the standard in-person interview. Finally, principal noted that the job advertisement has been placed on the website with a timeline for hiring that includes times for both internal and external applicants based upon the policy and procedures outlined in the enCompass Academy Personnel Manual.

### **EXECUTIVE SESSION**

Executive Session to discuss transition and hiring process for administrative position.

At 5:25 pm Jay Johnson motioned to move to Executive Session. Cori Dunn seconded the motion. Motion carried unanimously  
Board returned from Executive Session at 6:07 pm.

Principal Toby Wiedenmayer reported the contents of the Executive Session as follows:

The team will use a group document to share values, pertinent questions, and potential tasks for the candidates. Board members will meet with staff and faculty of enCompass to elicit feedback.

**INFORMATION ITEM**

Review of Internal applicants

Principal notes that there is one internal applicant who has applied for the position, Mr. Adam Khan. She notes that she will reach out to the remainder of the staff with regards to the hiring process and the open position.

**PRINCIPAL'S REPORT**

Principal Toby Wiedenmayer report that enCompass's prom was a huge success. Edna Meza and Jessica Svoboda did an amazing job with 73 students in attendance. The leadership team is currently preparing for the sports banquet on May 17, 2022. Graduation is set for Saturday June 4, 2022 at 5:30 pm. Board elections will be conducted at the annual meeting on May 18, 2022.

**PUBLIC COMMENT**

No Public comment

**INFORMATION ITEM**

Announcement of upcoming emergency meeting on May 11, 2022 at 5:00 pm.

**ACTION ITEM**

Adjournment

There being no further business to come before the meeting Jay Johnson moved to adjourn the meeting at 6:18 pm. Cori Dunn seconded the motion. Motion carried unanimously.